



# আন্তর্জাতিক ইসলামী বিশ্ববিদ্যালয় চট্টগ্রাম الجامعة الإسلامية العالمية شيتاغونغ International Islamic University Chittagong

Kumira, Chittagong, Bangladesh.

Tel : 03042 51154-61, Fax : 03042 51160, E-mail : info@iiuc.ac.bd  
www.iiuc.ac.bd

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## General Notice

### Policy for completion of the course/s under Special Arrangement

Ref:

- 1) 41<sup>st</sup> Academic Council meeting held on 26<sup>th</sup> January 2019
- 2) 218<sup>th</sup> Syndicate meeting held on 30<sup>th</sup> January 2019

As directed, the Policy for completion the course(s) under Special Arrangement is appended below for your kind information and compliance, please:

- i) If a single course (1/2/3/4 Credit Hour/s Course/s) is outstanding after completion of Outgoing Semester.
- ii) If any course is removed from the existing syllabus, no permission will be given for special arrangement of that course with running Semester.
- iii) If the course is not going to be offered in the next 2 (two) Semesters.
- iv) 3 (Three) offered courses, but each course is carrying 1 (one) Credit Hour.
- v) 2 (Two) offered courses, but each course is carrying 1.5 (one and half) Credit Hours.
- vi) 2 (Two) courses (one is offered & another is not offered) but each course is carrying (1/2/3/4 Credit Hour/s).
- vii) Urgency of completion under special ground for any foreign student.
- viii) Other than the reasons stated in (i to vii) of the above, none would be allowed for Special Arrangement.

13.03.19

**Colonel Md. Quasem, psc (Retd)**

Registrar

International Islamic University Chittagong



#### **Copy for information & necessary action:**

1. Vice-Chancellor
2. Pro Vice-Chancellor
3. Deans of Faculties
4. Chairmen of Departments
5. Director of ACAD
6. Controller of Exams (In-Charge)
7. Office File